



# SARVODYA HOSPITAL

*Healing Hands Caring Hands*

**Opposite Khalsa College, G.T. Road, Jalandhar.**

**Ph. : 0181-2455410/11/12 (M)93342-93342**

**E-mail : [foe.sarvodyahospital@gmail.com](mailto:foe.sarvodyahospital@gmail.com) Website : [www. Sarvodyahospital.co.in](http://www.Sarvodyahospital.co.in)**



## OBSERVERSHIP/FELLOWSHIP DETAILS

### Fellowship Highlight

The Endo-Urology & Kidney Transplant Fellowship at Sarvodaya Hospital, Jalandhar is structured to provide advanced training in the diagnosis and minimally invasive management of urological conditions, with a particular emphasis on endourological procedures and renal transplantation. The program offers extensive exposure to:

- Endoscopic stone surgery, including PCNL, Ureteroscopy, and flexible Ureterorenoscopy
- Transurethral procedures, such as TURP, TURBT, and Laser prostatectomy
- Laparoscopic renal and adrenal surgeries
- Kidney transplantation, including perioperative evaluation, donor and recipient management, and postoperative care

Fellows gain proficiency in patient selection, operative techniques, and evidence-based perioperative management, working closely with experienced mentors and the urology team. By the conclusion of the fellowship, trainees will have developed the skills required to deliver high-quality, minimally invasive urological care, and to contribute meaningfully to the ongoing progress of endourology and renal transplantation in resource-diverse clinical settings.

### Clinical Experience

Fellows at Sarvodaya Hospital, Jalandhar, are trained in a wide range of urologic minimally invasive procedures, with a strong emphasis on laparoscopic and endourologic surgery. Clinical exposure includes:

- Laparoscopic donor nephrectomy and other advanced renal surgeries
- Laparoscopic adrenalectomy and routine retroperitoneal procedures
- A comprehensive spectrum of endourologic interventions for stone disease, including PCNL, ureteroscopy, and flexible ureterorenoscopy
- Transurethral procedures such as TURP, TURBT, and laser prostatectomy

Fellows work primarily with their mentors, gaining direct hands-on experience in operative cases, while also collaborating with the broader urology team. As an integral part of the department, they participate in perioperative management, outpatient consultations, and academic activities, ensuring a complete and immersive training environment in minimally invasive urology.

### **EDUCATION TRAINING**

An advanced laparoscopic training facility is managed by the urology minimally invasive surgery fellow for the purpose of training medical students and urology residents.

### **HEALTH REQUIREMENTS**

Observers/Fellows are required to provide proof of Immunisation, specifically:

1. Proof of Hepatitis B immunity (Anti Hb Titre)
2. Tuberculosis: PPD Negative or Chest X ray negative (< 1 year)

### **FEE PAYMENT DETAILS AND DURATION**

#### **Details:**

Reference No. for the fee amount credited to Ms. Sarvodya Hospital, Punjab National Bank Old Railway Road, Jalandhar City, A/c. 3513009300555799 via Bank Transfer USD.1000 or equivalent per month (\*For Foreign and Indian Applicants) including GST18%.

#### **Full Bank details (For your reference) Account**

**Name: Sarvodya Hospital**

**Account No.: 3513009300555799**

**Swift Code : PUNBINBBJCL**

**IFSC Code : PUNB0351300**

**Branch Address: Railway road, Jalandhar-144001**

**The fellowship fees are as follows:**

- **Fellowship: USD 1000 or Equivalent**
- **Total: USD 1000 per month**
- **Please note that the fees will be paid on your date of joining.**

#### **Duration:**

- **Observership: 4 to 12 weeks.**
- **Short-Term Fellowship: 6 months.**
- **Long-Term Fellowship: 1 year.**

#### **Mode of Fee Payment:**

For **Indian Nationals**, observership fees can be paid by cheque or bank transfer.

For **Foreign Nationals**, fee can be paid by bank transfer or cash.

## **ANNEXURE 1:**

### **List of Eligibility Documents :**

- Overseas observers must provide proof of a valid visa before acceptance into the program.
  - Curriculum Vitae
    - Copy of Medical School Degree for physicians and copy of proof of enrollment status in School/university for undergraduates.
  - Copy of Valid medical council Registration certificate. This fellowship program is a hands-on training but a temporary license from the National Medical Commission (NMC) is required.
  - Copy of Proof of employment at current organization (appointment letter and last salary slip/bank statement)
  - Letter of Recommendation (if Applicable)
  - Evidence of health insurance to cover accidents, illness, etc. while performing the Observership. (Proof of insurance can be presented at the orientation meeting)
  - Health screening with documentation of immunization status (hepatitis B antibody must be valid within 10 years)
  - 2 current passport size photograph (colored with white background)
  - Residence Proof ((Passport / Voter I.D Card / Ration Card / Driving License Photocopy.
-



## **ANNEXURE 2:**

### **RULES FOR FELLOWSHIP / OBSERVERSHIP**

- To begin the Fellowship/Observership, a contract will be sent by the HR Department before the start date. This letter will specify the duration, the specialty, and the supervising doctor under whose guidance the program will be carried out.
  - The participant must acknowledge and sign the Fellowship/Observership Contract and the Rules for Fellowship/Observership document, and return the completed documents along with the other required papers as per the list mentioned in Annexure A.
  - A temporary identification (ID) badge will be issued and must be worn at all times while on Sarvodaya Hospital's premises. The badge must be returned to HR at the end of the program.
  - Fellows/Observers must abide by all policies, rules, regulations, and bylaws of Sarvodaya Hospital, Jalandhar.
  - Fellows/Observers must wear a white lab coat (or any other attire as specified by the organization) while on the premises of Sarvodaya Hospital.
  - Dress must always be professional. T-shirts, jeans, cutoffs, open-toe shoes, and other casual articles of clothing are not permitted. All participants are required to abide by Sarvodaya's Dress Code Policy.
  - A Sarvodaya medical staff member must accompany the observer at all times while in the presence of patients.
  - Observers must introduce themselves to patients as an "observer" and must request the patient's permission to be present during clinical visits, procedures, or other patient services. If the patient declines, the observer must leave the area.
  - The observer is not permitted any direct patient contact. This includes physically touching, speaking with, taking a medical history or performing an examination, counseling patients or families, assisting in surgery or procedures, or otherwise interacting with patients, whether individually or in groups.
  - The observer is not allowed to make entries in patient charts (electronic or hard copy) and may not copy or reproduce patient records in any form.
  - Sarvodaya Hospital will not provide stipend, compensation, insurance coverage, or benefits for fellows/observers, unless explicitly stated otherwise in the fellowship contract.
  - Fellows/Observers are not members of the permanent medical staff of Sarvodaya Hospital and must not represent themselves as such. The title is strictly characterized as "fellow" or "observer."
-

## **1. Approved Activities**

Observers and Fellows are permitted to participate in the following activities:

- Attend ward rounds with Sarvodaya faculty and staff.
  - Observe and discuss patient interactions with faculty members, provided the patient has granted consent.
  - View and discuss videotaped evaluations of patients, with patient consent.
  - Participate in grand rounds, seminars, and other educational activities organized by the hospital.
  - Attend case conferences and chart review rounds (observers engaged in this activity may be required to sign a confidentiality acknowledgment document).
- 

## **2. Duration of Programs**

- Observership: 4 to 12 weeks .
  - Short-Term Fellowship: 6 months.
  - Long-Term Fellowship: 1 year.
- 

## **3. Certification**

- Upon successful completion of the program, the HR Department will issue an Observership/Fellowship Certificate for programs lasting longer than one week.
  - Observers/Fellowship must not request letters of recommendation from attending physicians. Faculty members are not permitted to provide such letters.
- 

## **4. Parking**

- Parking is provided free of charge.
  - Observers/Fellows must register their vehicle details (make, model, year, and license plate number) with Sarvodaya Security/Facilities on the first day of orientation.
  - A temporary parking permit will be issued and must be displayed on the vehicle's windscreen or ID card at all times.
  - Vehicles must be parked only in the staff parking area. Guidance will be provided during the Facility Orientation Program.
- 

## **5. Working Hours**

- Outpatient (Clinic) Services: 10:00 a.m. – 6:00 p.m., Monday through Saturday.
  - Inpatient and Surgical Services: Timings vary depending on the department. Department Heads will define specific working hours.
- 

## **6. Meals**

- Observers/Fellows are responsible for their own meals.
- Meals may be purchased in the hospital staff cafeteria.



## **7. Housing**

- Sarvodaya Hospital does not provide accommodation for observers or fellows. However management helps in getting appropriate accommodation.
- Participants are responsible for arranging their own housing.
- Upon request, the HR Department may connect participants with the appropriate hospital contact to obtain a list of nearby accommodations or local housing agents.

**For Sarvodaya Hospital**

**Jalandhar**

**Authorized Signature**